

CORPORATE STANDING INSTRUCTION APPLICATION

Date:	<input type="checkbox"/> New SI <input type="checkbox"/> Amendment of Existing SI <input type="checkbox"/> Deletion of Existing SI	SI Type: <input type="checkbox"/> Citi UAE Account to Account <input type="checkbox"/> Telegraphic Transfer <input type="checkbox"/> Demand Draft / Managers Cheque
Please "√" where applicable. Please write in BLOCK letters		
Citi UAE Account to Account: Please note that failure to provide the relevant IBAN may result in this instruction not being implemented		
<input type="checkbox"/> Cover any Over drawn Balance: In Account /IBAN. _____ Debit Account/IBAN. _____	<input type="checkbox"/> Cover any Over drawn Balance Vice Versa for either of the below accounts listed: Account /IBAN 1 _____ Account /IBAN 2 _____	<input type="checkbox"/> Maintain a Balance : Of _____ In Account/IBAN. _____ Debit Account/IBAN: _____
Frequency <input type="checkbox"/> Every Working Day <input type="checkbox"/> Weekly on _____		
<input type="checkbox"/> Bi-Weekly on _____ <input type="checkbox"/> Monthly on _____ <input type="checkbox"/> Yearly on _____		
Telegraphic Transfer /Demand Draft / Managers Cheque : Please note that failure to provide the relevant IBAN may result in this instruction not being implemented		
Debit Account Number / IBAN:	Debit Account Currency:	Debit Account Name:
Remittance Currency:	Amount in words:	Amount in figures:
Beneficiary Name:	Beneficiary Account Number / IBAN:	Beneficiary Account Currency:
Beneficiary Address:		
Beneficiary Bank Name, Address & Country:		
Beneficiary Bank SWIFT/Sort Code/ BLZ/ ABA/ Routing Code # :		
Purpose Of Payment code * (Mandatory for Local CCY/Foreign CCY/Book Transfers) Please enter one of the valid purpose code (refer website/leaflet) :		
Details of Payment (Mandatory for Local CCY/Foreign CCY/Book Transfers)*		
Bank Charges: (Choose one of the following):		
<input type="checkbox"/> All local and overseas charges borne by Beneficiary(BEN)	<input type="checkbox"/> All local and overseas charges borne By Remitter (OUR)	<input type="checkbox"/> Local charges borne by remitter & overseas charges by Beneficiary (SHA)
		Start date: _____ End date: _____ or <input type="checkbox"/> Until further Notice
Terms & Conditions:		
Citibank N.A., UAE Branch ("the Bank") accepts the instructions specified based on the following conditions which, together with the Bank's standard terms and conditions, form the terms of the contract between the Bank and the undersigned:		
<ol style="list-style-type: none"> 1. Any of the specified instructions will be complied with by the Bank, conditional upon provision of sufficient information to the Bank and availability of sufficient funds in our aforesaid account on the date specified, unless otherwise agreed upon by the Bank in respect of any particular instruction. 2. The Bank shall not be liable for any loss, consequential loss, fees, damages, expenses, claims costs or other amount or obligations of any kind resulting from: <ul style="list-style-type: none"> • Any errors, neglects or defaults, acts or omissions whether of itself or of its employees or of any correspondents, sub-agents or other agents and of their employees. • Any delays, loss in transit, errors of transmission or translation occurring in course of transfer by mail, cable or wire, whether on the part of the Bank, its employees or affiliates or on the part of any post or telegraph authority or cable, wireless, courier or transport company or any of them or any employee of any of them which the Bank may choose to make use of such transfer. 3. We hereby agree and undertake to hold harmless, indemnify and keep indemnified the Bank against any and all costs, losses, claims, expenses, and liabilities whatsoever in respect of or arising out of the instructions specified. 4. In the event of the transaction date falling on a religious, public or business holiday, the Bank will carry out the instructions on the next business day. 5. As per UAE Central Bank guidelines, credit for transactions processed by UAE Fund Transfer System will be processed solely based on the beneficiary IBAN information provided and the beneficiary name and other details will not be used. 6. The terms and conditions herein shall be in addition to the Citigroup Global Transaction Services Local Conditions and the Citigroup Global Transaction Services General Account Conditions, which may be amended from time to time, without notice. 		
AUTHORIZED BY:		
_____ Name: (Company Seal)	_____ Name: (Company Seal)	